ORGANIZATIONAL PROFILE: The Mayor’s Office of Data Analytics is dedicated to using cross-agency data analysis to combat municipal problems such as property fraud, structural fire, illegal conversions, and prescription drug abuse. The Office assists with allocation of enforcement resources and prioritization of inspection and audit actions by various City agencies and the City’s five District Attorney’s offices. The Office leads the implementation of the City’s Open Data Effort and serves as the primary point of contact for technology focused degree programs at City institutions of higher education.

The New York City Department of Information Technology & Telecommunications (DoITT) provides the foundation for NYC’s innovation economy. DoITT is responsible for modernizing government technology; increasing digital literacy opportunities for New Yorkers; facilitating a more transparent and open government; and creating innovative partnerships with today’s leaders in technology to improve IT infrastructure, service delivery, and civic engagement across the five boroughs.

JOB DESCRIPTION: One of MODA and DoITT’s goals is to facilitate a more transparent and open government to increase civic engagement. Through New York City’s open data policy – a citywide set of standards and guidelines – we are presenting information through raw data and ensuring that New York City government is increasingly accountable and open for future generations.

Beyond presenting information to the public, these data sets serve as a rich resource for developers, civic groups, and anyone else to build applications on their own. The creation of new apps using City data fosters innovation and leverages talents beyond City government for create solutions to tough problems.

The intern would primarily be responsible for analyzing the City’s Open Data Plan (ODP). The OPD released in September 2013 represents all City datasets that fall under the definition of public data but have not yet been released. The intern will be responsible for assessing the completeness, technical accuracy and compliance with the Law. The intern will provide feedback to the agency and work with agency contacts to improve upon the plan.

PREFERRED QUALIFICATION REQUIREMENTS:

- Understanding of enterprise grade data systems and data sharing mechanisms
- Understanding of concepts of Open Government and Gov 2.0
- Background or experience in data analytics
- Excellent communication, writing, research, analytical and organizational skills
- Expertise in MS Excel
- Ability to problem solve, while balancing competing priorities, complex situations and tight deadlines
• Ability to think outside of the box and develop novel strategies for analysis
• Interest in New York City policy and operations

**SALARY:** This position in unpaid

**TO APPLY:** Submit a cover letter, resume and transcript to: nobrien@cityhall.nyc.gov

*New York City Residency Is Required Within 90 Days Of Appointment*
*The City of New York and the Office of the Mayor are Equal Opportunity Employers*